

CITY OF CONCORD
POLES AND WIRES COMMITTEE

MEETING MINUTES

MAY 21, 2010 – 2:00 PM

The City of Concord's Poles and Wires Committee will hold a committee meeting on May 21, 2010, at 2:00 PM in the 2nd floor conference room of City Hall, 41 Green Street.

CALL TO ORDER

Ed Roberge called the meeting to order and briefly outlined the agenda.

ATTENDEES

Ed Roberge, City Engineer
Chip Chesley, General Services Director
Douglas Woodward, Planning Director
Paul Gendron, City Surveyor
Kathryn Temchack, Director of Real Estate Assessments

APPROVAL OF 2/5/10 MEETING MINUTES

Chip Chesley moved to approve the 2/5/10 Poles and Wires Committee meeting minutes. Doug Woodward seconds the motion. After brief concurrence the motion to approve the minutes was unanimously approved.

FINAL APPLICATIONS

1. Unitil Energy Systems and Fairpoint, Inc., Request for Licensure of two (2) new poles on Abbott Rd., Village of Penacook, both within a City Right-of-Way
Abbott Road

Paul Gendron explained that the application is for two new poles at two new residences. From the two new poles, underground conduit has been installed to the houses. He recommended that the application be approved. A brief discussion ensued. Chip Chesley made a motion to accept Paul Gendron's recommendation that application # 1 be granted. Seconded by Doug Woodward and all concurred.

2. Public Service of New Hampshire, Request for Licensure of one (1) new pole on Hot Hole Pond Road, within a City Right-of-Way
Hot Hole Pond Road

Paul Gendron explained that the application is for one replacement pole and that the pole is actually located on private property and that therefore the City would not be licensing it. Ed Roberge asks about the location of the wires and Paul Gendron explains that the wires to and from the new pole would cross over the ROW. Ed Roberge made a motion to condition the license to only approve the wires as they are located within the ROW. Chip Chesley made a motion to accept Ed Roberge's recommendation that application # 1 be conditionally granted. Seconded by Doug Woodward and all concurred.

CONDITIONAL APPLICATIONS

1. Fairpoint Communications LLC and Unitil Energy Systems, Request for Licensure of one (1) replacement pole on Airport Road, within a City Right-of-Way
Airport Road

Paul Gendron explained that the application is for one replacement pole along Airport Road at Prescott Oil. He indicated that the existing pole is close to their driveway and the company asked that a new pole be placed further away from the driveway so trucks visiting the business would have a better turning radius. He indicated that discussions have taken place with Fairpoint but that the actual license document has not been submitted. He recommended that the application be conditionally approved subject to final approval of the location of the pole. Upon receipt of the license, he will distribute for City signatures.

A brief discussion ensued. Chip Chesley made a motion to accept Paul Gendron's recommendation that conditional application # 1 be granted and that signatures can be obtained at a later date upon final inspection of the location of the pole. Seconded by Doug Woodward and all concurred.

OLD BUSINESS

1. Status of NHMA Utility Pole License Review
Discussion on the draft petition and license document, and the draft pole attachment agreement, as supplied by the New Hampshire Local Government Center.

Paul Gendron indicated that there was no new information to report. He stated that at the last meeting on February 5, 2010, he had explained that the draft petition, license, and municipal attachment review by the NHMA / NHLGC committee was now complete. Brief discussion ensued regarding the Pole Attachment Administrative Rules as approved by JLCAR and whether they need to be approved by the Governor and Council. Ed Roberge asked Paul Gendron to acquire recently approved rules and distribute to the committee.

2. Status of Bayring Communications LLC, Request for Licensure of attachments to and utilization of existing poles and underground conduit, all within a City Right-of-Way
Various Streets

Paul Gendron explained that the licenses had been executed on April 6, 2010. One of the conditions of the license is that Bayring Communications shall file a full report with the City's Engineering Services Division outlining the work completed on this project on April 1, 2010. Bayring responded with a letter dated April 20, 2010, indicating that they had not attached to any poles or underground equipment as of April 1. Kathryn Temchack asked to be informed when the project is completed and given the total length.

NEW BUSINESS

1. segTEL request for information related to the process for licensure of the placement of telecommunication cables within the City
Various Streets

Ed Roberge explained that segTel had requested information related to the process for licensure of telecommunication cables within the City. He indicated that he had responded with a letter explaining the process. Paul Gendron indicated that no additional contact had been made by segTel since Ed Roberge's letter.

Chip Chesley excused himself from the meeting. A quorum still exists with Ed Roberge and Doug Woodward.

2. Public Service of New Hampshire request for information related to the process of notifying the City of the removal of the 317 Line located between the Manor Road Substation and the Concord / Hopkinton town line
Various Streets

Paul Gendron explained that this information was submitted by David Still of PSNH. PSNH wants to remove the poles and wires for the 317 Line, which has been out of service and unmaintained for a number of years. The easements will not be extinguished because PSNH plans to rebuild the line. Paul Gendron recommends that pole numbers be documented at all public street crossings. Along with that documentation, he states that the “removal plans” as submitted by PSNH would also be filed in the permanent records of the City. A brief discussion ensued. Ed Roberge stated that PSNH had met with Carlos Baía to discuss a project with Quebec Hydro. He gave a brief description of the planned route and its potential impact on the City.

Ed Roberge made a motion to accept Paul Gendron’s recommendation, with the conditions that 1) PSNH contact all property owners and explain to them the project, and 2) that copies of the letters to the property owners be submitted to the City.

NEXT MEETING

The next scheduled meeting is September 17, 2010, 2:00 PM, in the second floor conference room.

ADJOURNMENT

There being no further items to discuss, the meeting adjourned.